Implementing Agreement

between

Virginia Polytechnic Institute and State University
College of Architecture and Urban Studies
Blacksburg, Virginia, U.S.A.

And

Yokohama National University
Faculty of Engineering
Graduate School of Engineering and
Graduate School of Environment
and Information Sciences
Yokohama, Japan

A. Based on the agreement of the student exchange program between Virginia Polytechnic Institute and State University and Yokohama National University renewed on December 9, 1999 both universities hereby agree to the following terms for the smooth operation of the program:

• Terms applied to students (called hereafter “exchange students”), of Yokohama National University being accepted by Virginia Polytechnic Institute and State University.

• Courses offered
  The exchange student is permitted to take any course being offered by the College of Architecture and Urban Studies subject to normal requirements. Students will also be eligible to enroll in additional courses offered throughout the University as space is available to accommodate them.

• Period of Study
  The exchange student is entitled to study for up to one academic year unless otherwise agreed upon.

• Number of Exchange Students
  The College of Architecture and Urban Studies will agree to accept up to two (2) students on exchange from Yokohama University in Blacksburg and/or at its Washington Alexandria Center for Architecture each academic year assuming that reciprocity as students attending Virginia Tech and Yokohama National University is maintained over time. Each institution will notify its counterpart in writing of the number of students it would like to send on exchange as far in advance of the date of their entrance as practicable.
• Application and Admission Procedures
Each exchange student must file his/her application to Virginia Tech through the office of the president of Yokohama National University. Virginia Tech shall determine whether applicants gain admission.

• Registration Procedures
Course registration must be undertaken in accord with Virginia Tech rules and regulations. Students must provide a transcript at the end of their period of study, giving details of the courses taken and grades and credits awarded.

• Acquisition of Credits
Exchange students may earn up to 30 semester hours of credit at Virginia Tech during an academic year. When necessary and upon agreement, this number may be adjusted.

• Status of Exchange Students
Exchange students at Virginia Tech are considered special non-degree students. The obligations undertaken under this agreement are limited to the individual students involved and do not extend to their partners or dependents. The latter are the responsibility of the exchange student.

• Visa and Fees
Exchange program participants are responsible for ensuring that they meet necessary visa requirements to permit their study in the host nation. Exchange students will not be charged for tuition or admittance processing.

• Health Insurance
Exchange students are expected to have and to maintain adequate health coverage while enrolled at Virginia Tech.

• Access to University Facilities
Exchange students will have access to campus facilities otherwise available to regular students. Individual students are responsible for their own housing and meal arrangements during scheduled University vacation periods.

• Language Proficiency
Exchange students are expected to be sufficiently proficient in English to be able to pursue any academic work required of them upon admission. As such, students should plan to take the TOEFL as a part of preparing their admission application. This implies a score on the computerized Test of English as a Foreign Language (TOEFL) of 220 or 550 on the paper version. Exchange students requiring language courses may wish to take English Language Institute courses at their own expense.

B. Terms applied to students of Virginia Polytechnic Institute and State University being accepted by Yokohama National University

• Courses Offered
The exchange student is permitted to take any courses offered by the Faculty of Engineering, the Graduate School of Engineering and the Graduate School of Environment and Information Sciences.
• **Period of Study**
  The exchange student is entitled to study for up to one academic year unless otherwise agreed.

• **Number of Exchange Students**
  Yokohama National University Faculty of Engineering, Graduate School of Engineering and Graduate School of Environment and Information Sciences will accept in total up to two (2) Virginia Tech students on exchange each academic year assuming that reciprocity in numbers of student attending each participating institution is maintained over time. Each institution will notify its counterpart in writing of the number of students it would like to send on exchange as far in advance of the date of their entrance as practicable.

• **Application and Admission Procedures**
  Virginia Tech exchange students must file their applications to Yokohama National University through the University Office of International Programs at Virginia Tech. Yokohama National University shall determine whether applicants gain admission.

• **Registration Procedures**
  Yokohama National University will determine procedures for course registration. Students must provide a transcript at the end of their period of study giving details of the courses taken and grades and credits awarded.

• **Acquisition of Credits**
  The number of credits earned by Virginia Tech students at Yokohama National University will not normally exceed the total number earned by their Japanese counterparts when enrolled at Virginia Tech.

• **Status of Exchange Students**
  Exchange students at Yokohama National University are considered special non-degree students. The obligations undertaken under this agreement are limited to the individual students involved and do not extend to their partners or dependents. The latter are the responsibility of the exchange student.

• **Visa and Fees**
  Exchange program participants are responsible for ensuring that they meet necessary visa requirements to permit their study in the host nation. Exchange students will not be charged for tuition or admittance processing.

• **Health Insurance**
  Exchange students are expected to have and to maintain adequate health assurance while enrolled at Yokohama National University.

• **Access to University Facilities**
  Exchange students will have access to campus facilities otherwise available to regular students.

• **Language Proficiency**
  Although most courses are taught in Japanese at Yokohama National University, faculty and students there will offer assistance to Virginia Tech exchange students as necessary to assure their language proficiency.
C. The faculty contact person for this agreement at Virginia Polytechnic Institute and State University will be Professor Paul L. Knox, Dean, College of Architecture and Urban Studies. The faculty contact person for this agreement at Yokohama National University will be Professor Satoru Sadohara of the Graduate School of Environment and Information Science.

Any change to this implementing agreement must be made with the consent of the participating universities. This agreement will become effective on the date of signature and will remain in effect for five years.

[Signatures]