MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

VIRGINIA POLYTECHNIC INSTITUTE AND
STATE UNIVERSITY
BLACKSBURG, VIRGINIA, USA

AND

SOONCHUNHYANG UNIVERSITY
ASAN, CHUNGNAM-REPUBLIC OF KOREA

Virginia Polytechnic Institute and State University (hereafter referred to as Virginia Tech), represented by its President or Provost, and Soochunhyang University represented by its President, have agreed to the following terms:

1. That this MOU is intended to facilitate all exchanges and cooperative initiatives between the universities in the area of instruction, exchange, development, research, and community service.

2. That the parties recognize that implementation of any agreement will depend upon the academic interest and expertise of individual faculty members and upon the availability of financial resources.

3. A variety of cooperative approaches shall be employed, such as:

   Exchange of undergraduate and graduate students
   Exchange of faculty members
   Exchange of research personnel
   Technical assistance and/or training
   Exchange of scholarly and pedagogical materials
   Joint Research
Other cooperative efforts set forth in separate Implementing Agreements.

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4. That the initial focus of this linkage agreement will be upon student exchange.

5. That financial and/or funding considerations shall become the subject of specific discussion and agreement within the framework of a separate Implementing Agreement negotiated at the College/Departmental level. No financial commitment whatever on the part of either signatory to this general document is intended or implied.

6. That specific projects to which this MOU may lead will be subject to joint and periodic evaluations by appropriate authorities within the respective universities.

7. That this MOU will be in effect for a period of five years and is subject to revision or modification by mutual agreement. It is also understood that either institution may terminate the agreement upon one year’s notice. It is assumed that such action would be taken only after mutual consultation in order to minimize potential inconvenience to the other party to the agreement.

8. That such Memoranda of Understanding are not intended to be legally binding documents. Rather, they are meant to describe the nature and cooperative intentions of those institutions involved, and to suggest guidelines for cooperation. Nothing, therefore, shall diminish the full autonomy of either institution, nor may any constraints be imposed by either upon the other.

[Signatures]

President/Provost
Virginia Tech

President Kyoil Suh, M.D., Ph.D.
Soonchunhyang University

[Dates]
STUDENT EXCHANGE AGREEMENT
between
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
(Virginia Tech)
Blacksburg, Virginia, U.S.A.
and
SOONCHUNHYANG UNIVERSITY
Asan, Chungnam-Republic of Korea

In the interests of expanding educational opportunities, Virginia Tech and Soonchunhyang University agree to promote the exchange of students under the following provisions:

1. Exchange Coordinator
   Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange, including the selection and counseling of the exchange participants. For Virginia Tech, the Assistant Director for Education Abroad will serve as Exchange Coordinator. For Soonchunhyang University that role will be played by the Deputy Director of International Programs.

2. Duration of Exchanges
   Students may be exchanged for a semester or an academic year.

3. Number of Students to be Exchanged
   The number of qualified students to be exchanged will be determined by mutual agreement between the two institutions.

4. Balancing the Exchange
   Parity in numbers of exchange students is the objective of the agreement. Numbers should be counted in semester units: 1 semester=1, 1 academic year=2. However, each party should be prepared to consider a disparity in any given semester or year during the period of agreement. Any all imbalances shall be resolved by the end of the period of agreement.

5. Academic Status
   All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Students are expected to maintain full-time status at the host institution.

6. Student Eligibility
   The Exchange Coordinator at each institution, acting after consultation with the appropriate academic unit, will be responsible for the selection of suitable nominees for exchange. It is understood that the Coordinator will nominate students who are both academically and personally suitable for exchange abroad and that details of academic background as well as references will be provided to the host institution. It is hoped that the host institution will not reject a nominated student unless he/she does not meet established admission requirements for international students, or unless the host institution cannot guarantee availability of required courses. Courses in Computer Science, Computer Engineering, and Accounting Information Systems will not offered to international exchange students seeking placement at Virginia Tech.

7. Transcripts
   Both institutions agree to provide a transcript at the end of the period of study, giving details of the courses studied and grades and credits awarded.
8. **Student Program Fees**
Each student will pay his or her regular tuition and fees to the home institution and will receive these benefits in turn from the host institution. All housing and meal costs will be the responsibility of the exchange student unless otherwise stated as being part of a specific program. The host institution agrees to provide all necessary assistance in arranging accommodation in the residence halls or off campus, as appropriate. All travel costs will be the responsibility of the individual student. Miscellaneous fees such as special course fees, fieldwork courses, key deposits, books, etc. will be paid directly by each participant.

Neither institution will charge students an application fee.

9. **Vacation Periods**
The individual student will be responsible for his or her own housing and meal arrangements and costs during vacation periods.

10. **Insurance**
Each participant will provide his or her own health and accident insurance. Proof of adequate insurance coverage must be provided to the international office of each institution. In the case of Soochunhyang University students coming to Virginia Tech, they will be required to provide proof of health insurance that meets Virginia Tech's minimum standards for insurance coverage before registering for courses.

11. **Dependants**
The obligations of each institution under this agreement are limited to the exchange of students and do not extend to partners or dependents. Expenses of accompanying partners and dependents are the responsibility of the exchange student.

12. **Visa Requirements**
Participants will be required to meet any visa requirements that pertain to studying in the host country. In the case of Soochunhyang University students coming to Virginia Tech, they will need to document having sufficient financial resources for the period of stay.

13. **Effective Date and Termination of Agreement**
This agreement shall be in effect for five years from the date of its signing. At the anniversary of the agreement, each institution will exchange a brief report indicating any imbalances of student numbers and/or other issues or problems. This agreement may be amended, and/or extended by mutual consent of both institutions for a period beyond its original date of expiration. Either party may terminate this agreement by serving written notice to the other party. In this case, if either party desires to balance the numbers before termination, the other party will cooperate in that effort. Otherwise, termination will take effect six months from the date of the written notice.

14. **Agreement**
In agreement with the above terms of participation, the following signatures are affixed:

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President  
Virginia Tech

President  
Soochunhyang University
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\[7/6/27\]  \[Date\]