AGREEMENT FOR THE EXCHANGE OF STUDENTS

BETWEEN

VICTORIA UNIVERSITY OF WELLINGTON

AND

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

Victoria University of Wellington, New Zealand, as the New Zealand Sponsor, and Virginia Polytechnic Institute and State University, hereby agree upon the following terms and conditions for a Student Exchange Agreement.

1. Within the frame of this exchange, home university will mean the institution in which the student is formally enrolled as a degree candidate, and host university will mean the institution that has agreed to receive students from the home university for a period of study on a non-degree basis. Students must maintain full-time status at the host university. Participating countries will be New Zealand and USA.

2. Each home institution, respecting the admission requirements of the host institution, shall assume full responsibility for the assessment and selection of qualified candidates. The selection process shall consist of careful evaluation of the student’s previous record, motivation, and overall potential to succeed in an international academic environment. The host institution shall then respect the selection made.

3. In order to comply with government regulations, students from both institutions will be required to provide a guarantee that they have the financial resources to meet expenses not covered by the agreement. Participants will be required to meet any visa requirements that pertain to studying in the host country. Both institutions will, however, assist entry by making information available in other practical ways as requested.

4. Each institution agrees to exchange individual students for one semester/trimester or an academic year ideally on a one for one basis.
5. Students involved in this exchange will enrol in courses of their choice at the host institution, subject to admission requirements, faculty approval and availability of places. Each institution will provide academic advice to assist its guest students in the selection of appropriate courses; the office responsible for administering the exchange at the host institution will assist its guest students in registering for courses.

6. Students from both institutions must have their course selection approved by their home institution. It shall be the sole responsibility of the home institution to decide how many credits each student may actually receive for courses taken at the host institution.

7. Both institutions will only allow students who have paid tuition fees and other required fees to the home institution to participate in the exchange programme. The host institution will accord the student status of "visiting" student, thereby making the student eligible for facilities normally offered to regularly enrolled students. All housing and meal costs will be the responsibility of the exchange student. The individual student will be responsible for his or her own housing and meal arrangements and costs during vacation periods.

8. All exchange students shall be subject to the same university rules and academic regulations regarding class performance as pertain to the regularly enrolled students at the host institution. All exchange students shall be asked, within reasonable limits, to represent their home institution and country in the host community to the best of their ability.

9. Victoria University of Wellington shall guarantee to find appropriate accommodation for visiting exchange students. Virginia Polytechnic Institute and State University shall assist exchange students to find appropriate accommodation. Requirements from Halls of Residence regarding deposits for accommodation etc. must be complied with and are the personal responsibility of the students concerned.

10. All students will have access to the receiving institution's health services and/or local hospital. The institutions will inform their students that all hospital and other medical expenses are the responsibility of the student, and that each student exchanged under this agreement must purchase health and accident insurance to cover medical contingencies while in the host country. Proof of adequate insurance coverage must be provided to the international office of each institution.

11. The obligations of each institution under this agreement are limited to the exchange of students and do not extend to partners or dependents. Expenses of accompanying partners and dependents are the responsibility of the exchange student.
12. Every effort will be made to maintain an evenly balanced exchange within each particular academic year and from one year to the next. It is recognised, however, that circumstances may occasionally preclude an even exchange of students in a particular year. By mutual consent of the two institutions imbalances may, therefore, be carried forward from one year to the next, as long as balance can be restored by adjusting the number of students exchanged in subsequent years. Any and all imbalances shall be resolved by the end of the period of agreement.

13. Academic achievement reports will be sent to the student’s home university at the conclusion of each semester/trimester.

14. This agreement shall commence from the date of signing and continue for a five year period. Before the end of that period, the institutions will evaluate the results of the student exchanges and subject to the agreement of both institutions, the agreement can remain valid for a further period to be determined. Either party may terminate this agreement by serving written notice to the other party. Such termination will take effect six months from the date of that written notice.

For Victoria University of Wellington

[Signature]
Professor Roy Sharp
Acting Vice-Chancellor

For Virginia Polytechnic Institute and State University

[Signature]
Charles W. Steger
President

Date 18.5.2000

Date 19.6.2000