STUDENT EXCHANGE AGREEMENT

between

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
(Virginia Tech)
Blacksburg, Virginia, U.S.A.

and

UNIVERSIDAD VERACRUZANA
(UV)
Xalapa, Veracruz, MEXICO

In the interests of expanding educational opportunities, Virginia Tech and UV agree to promote the exchange of students under the following provisions:

1. **Exchange Coordinator**
   Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange, including the selection and counseling of the exchange participants. For Virginia Tech, Prof. Jacqueline Bixler will serve as Exchange Coordinator. For the UV, that role will be played by Prof. Bertha Cecilia Murrieta.

2. **Duration of Exchanges**
   Each institution agrees to exchange individual students for a semester or an academic year, ideally on a one-for-one basis.

3. **Number of Students to be Exchanged**
   The number of qualified students to be exchanged will be determined by mutual agreement between the two institutions.

4. **Balancing the Exchange**
   Parity in numbers of exchange students is the objective of the agreement. However, each party should be prepared to consider a disparity in any given semester or year during the period agreement. Any and all imbalances shall be resolved by the end of the period of agreement.

5. **Academic Status**
   All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Students are expected to maintain full-time status at the host institution.
6. Student Eligibility
The Exchange Coordinator at each institution, acting after consultation with the appropriate academic unit, will be responsible for the selection of suitable nominees for exchange. It is understood that the Coordinator will nominate students who are both academically and personally suitable for exchange breadth and that details of academic background as well as references will be provided to the host institution. It is hoped that the host institution will not reject a nominated student unless he/she does not meet established admission requirements for international students, or unless the host institution cannot guarantee availability of required courses.

Language - Students involved in the exchange will have a proficiency level in Spanish /English that will allow them to attend regular university classes. The appropriate level will be demonstrated through the required tests in each institution.

Academic disciplines - Coordinators at each institution will determine the academic programs involved in the exchange.

Programs for Foreign Students - Exchange students may participate in language and culture programs for foreign students according to regulations of each institution.

7. Transcripts
Both institutions agree to provide a transcript at the end of the period of study, giving details of the courses studied and grades and credits awarded.

8. Student Program Fees
Tuition
Each student will pay his or her regular tuition and fees to the home institution and will receive these benefits in turn from the host institution.

Housing and meal costs
UV will be responsible for all housing and meal costs of a limited number of students agreed upon each year. Virginia Tech will provide housing and a full meal plan, both of which will be pre-paid by the exchange students scheduled to study at the Universidad Veracruzana.

The host institution agrees to provide all necessary assistance in arranging accommodations: dormitory at Virginia Tech and house stay program at UV.

Other expenses
All travel costs will be the responsibility of the individual student. Miscellaneous fees such as special course fees, fieldwork courses, key deposits, airport pick-ups, books, etc. will be paid directly by each participant.

9. Vacation Periods
The individual student will be responsible for his or her own housing and meal arrangements and costs during vacation periods.
10. **Insurance**  
Each participant will provide his or her own health and accident insurance. Proof of adequate insurance coverage must be provided to the international office of each institution.

11. **Dependents**  
The obligations of each institution under this agreement are limited to the exchange of students and do not extend to partners or dependents. Expenses of accompanying partners and dependents are the responsibility of the exchange student.

12. **Visa Requirements**  
Participants will be required to meet any visa requirements that pertain to studying in the host country.

13. **Effective Date and Termination of Agreement**  
This agreement shall be in effect for five years from the date of its signing. At the anniversary of the agreement, each institution will exchange a brief report indicating any imbalances of student numbers and/or other issues or problems. This agreement may be amended, and/or extended by mutual consent of both institutions for a period beyond its original date of expiration. Either party may terminate this agreement by serving written notice to the other party. Such termination will take effect six months from the date of that written notice.

14. **Agreement**  
In agreement with the above terms of participation, the following signatures are affixed:

Charles Steger  
President  
Virginia Tech

Victor A. Arredondo  
Rector  
Universidad Veracruzana

Date: 10/16/21  

Date: 9/27, 2001