APPENDIX TO MEMORANDUM OF UNDERSTANDING

STUDENT EXCHANGE AGREEMENT

between

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

and

TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY

This is an Appendix to a Memorandum of Understanding between Virginia Polytechnic Institute and State University and Technion - Israel Institute of Technology signed on December 20, 2002. The Memorandum of Understanding together with this signed Appendix shall constitute an exchange agreement.

In furtherance of their mutual interests in teaching and research, desire to strengthen mutual contact, and as a contribution to increased international cooperation, Virginia Polytechnic Institute and State University (hereafter referred to as VIRGINIA TECH) and Technion - Israel Institute of Technology (hereafter referred to as TECHNION) have approved the following student exchange agreement.

1. SCOPE OF THE AGREEMENT

1.1 Objectives

The purpose of the Agreement is to establish the terms and conditions under which the exchange of students between VIRGINIA TECH and TECHNION shall take place. The terms and conditions of the Agreement apply to undergraduate and or postgraduate students from the following academic fields or disciplines:

a. For VIRGINIA TECH: All academic fields
b. For TECHNION: All academic fields

Henceforth the institution accepting students will be referred to as the Host Institution, and the institution providing the exchange students will be referred to as the Home Institution.

1.2 Period of the Agreement

The Agreement will be effective from the date of signature, and will be officially reviewed three years after the implementation of the Agreement. The Agreement will remain in place until one or both institutions recommends termination or modification of the Memorandum of Understanding or this Agreement.

1.3 Period of Exchange

The exchange of students will commence in the 2003 academic year. Each exchange under the terms of this agreement shall be for one semester or an academic year.

1.4 Numbers of Students

a. VIRGINIA TECH and TECHNION agree to accept a maximum of three (3) exchange students from each institution each semester or the equivalent number on a full year basis.

b. Where possible each exchange will be made on a one-to-one equal exchange basis. However, if the number of students exchanged between the institutions is not in balance each semester, an approximate balance should be achieved over the three-year period of the Agreement.

c. The obligations of the institutions under the agreement are only for the participants and include neither spouses nor dependents. Those who accompany the participants are the responsibility of the participants.
2. IMPLEMENTATION OF THE AGREEMENT

2.1 Tuition fees
Exchange students will pay regular tuition and fees at their home institution and tuition and fee charges at the host institution will be waived on a reciprocal basis. Exchange students have responsibility for other expenses as outlined in Appendix point 2.3.

2.2 Selection, Enrollment, Accreditation, and Preparation
a. Participating students in the exchange program must have completed at least one year of academic study. They will be selected by their home institution on the general basis of previous academic merit and enrolled for full-time non-degree enrollment at the host institution.

b. Notification to the host institution will be accompanied by an official academic record and the Undergraduate/Postgraduate Application for Admission form for international students. The home institution will advise the host institution of any course details, essential to a student's curricular plan and particulars such as known health problems, which might affect the student’s progress or require special assistance.

c. Both institutions agree on the number of one-to-one equal exchanges four months in advance of the commencement of the academic year or each semester/term.

d. The host institution will endeavor to ensure that students are admitted to courses regarded as essential. However, admission to a specific department or course is subject to the student being satisfactorily qualified for the chosen area of study and the availability of resources in the period for which admission is sought.

e. The host institution reserves the right to reject candidates on academic grounds, in which case the home institution may nominate additional candidates for consideration. Neither the home institution nor the host institution will exclude students from participation in the exchange on the grounds of race, color, national origin, sex, or religion.

f. Exchange students will be subject to the academic requirements and rules of conduct of the host institution. The home institution will advise their students of the academic and cultural expectations of the host institution.

g. Accreditation for the work carried out by a student during the period of the exchange, will be at the discretion of the student’s home institution.

h. The host institution will provide the home institution with a final transcript from the University Registrar, describing the student’s academic performance.

i. Students selected for the exchange will be required to have sufficient knowledge of the language appropriate to the host institution to carry out their studies and research at the host institution.

2.3 Orientation and services
In the spirit of exchange the host institution will facilitate as much as possible, the admission, academic progress, physical relocation and cultural orientation of incoming students.

The host institution will provide incoming exchange students with:

a. access to institutional facilities as full members of the host institution, including library, sport, and student union facilities.

b. an orientation program.

c. information on health insurance requirements and the extent of the medical coverage available.

d. academic and other advisory services.

e. assistance in securing housing where possible in the residence halls or appropriate off-campus alternatives.

f. documents necessary for obtaining a visa.

g. appropriate language support to enable students to cope with the demands of studying in a second language. Language courses are available at the appropriate levels at VIRGINIA TECH in English, or at TECHBION in Hebrew. Language courses are outside the exchange agreement and are provided at cost to the student.
The exchange students will have responsibility for:
a. paying home institutional tuition fees prior to participation in the program.
b. room and board expenses.
c. transportation to and from the host institution.
d. medical insurance.
e. expenses in excess of the medical coverage.
f. textbooks, clothing and personal expenses.
g. obtaining an appropriate visa.
h. all other debts incurred during the period of the exchange.

2.4 Coordination of the exchange
(a) In order to carry out and fulfill the goals of this agreement, management of the exchange will be the responsibility of the University Office of International Programs, VIRGINIA TECH, and the Coordinator for Student Exchange, TECHNION.
(b) Each year both institutions will provide the partner institution with all necessary details of the academic year, course descriptions, handbooks and all other information to enable students to make an informed choice of subjects to be taken at the host institution.

3. TERMINATION AND MODIFICATION OF THE AGREEMENT
The agreement may be terminated or altered by either party provided that written notice of intent to terminate is given at least six months prior to termination. Commitments already in progress shall be fulfilled.

The Agreement may be modified by written agreement signed by both institutions. Each institution shall have the option of terminating an exchange arrangement as it pertains to an individual student, should the student violate laws or regulations of the host institution or be found by a court of law to have violated the law of the host country.

Signed on behalf of
Virginia Polytechnic Institute and State University

Dr. Charles W. Steger
President

Dr. Mark G. McHamie
University Provost and Vice President for Academic Affairs

Date January 6, 2003

Technion – Israel Institute of Technology

Yitzhak Apeloig
Senior Vice President

Professor Aviv Rosen

Date April 29, 2003

President