Student Exchange Agreement
Between
Virginia Polytechnic Institute and State University
(Virginia Tech)
Blacksburg, Virginia, USA
and
National Chung Hsing University
(NCHU)
Taichung, Taiwan

In the interest of expanding educational opportunities, Virginia Tech and NCHU agree to promote the exchange of students under the following provisions:

1. Exchange Coordinator

Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange, including the selection and counseling of the exchange participants. For Virginia Tech, the Assistant Director for Education Abroad will serve as Exchange Coordinator. For NCHU, the role will be played by the Director from Division of Academic Development, Office of Research and Development.

2. Duration of Exchanges

Students may be exchanged for a summer, semester, or an academic year.

3. Number of Students to be Exchanged

The number of qualified students to be exchanged will be determined by mutual agreement between the two institutions.

4. Balancing the Exchange

Parity in numbers of exchange students is the objective of the agreement. Numbers should be counted in semester units: 1 summer = 0.5, 1 semester = 1, 1 academic year = 2. However, each party should be prepared to consider a disparity in any given semester or year during the period agreement. Any and all imbalances shall be resolved by the end of the period of agreement.

5. Academic Status

All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Students are expected to maintain full-time status at the host institution. Exchange students will have the rights and be subject to the same regulations at the host institution.

6. Student Eligibility

The Exchange Coordinator at each institution, acting after consultation with the appropriate academic unit, will be responsible for the selection of suitable nominees for exchange. It is understood that the Coordinator will nominate students who are both academically and personally suitable for exchange abroad and that details of academic background as well as references will be provided to the host institution. It is hoped that the host institution will not reject a nominated student unless he/she does not meet established admission requirements for international students, or unless the host institution cannot guarantee availability of required courses. Courses in Computer Science, Computer Engineering, and Accounting Information Systems will not be offered to international exchange students seeking placement at Virginia Tech.
Students involved in the exchange will have proficiency level in English that will allow them to attend regular university classes. The appropriate level will be demonstrated through the required tests in each institution.

7. Transcripts
Both institutions agree to provide a transcript at the end of the period of study, giving details of the courses studied and grades and credits awarded.

8. Student Program Fees
Each student will pay his or her regular tuition and fees to the home institution and will receive these benefits in turn from the host institution. All housing and meal costs will be the responsibility of the exchange student, unless otherwise stated as being part of a specific program. The host institution agrees to provide all necessary assistance in arranging accommodation in the residence halls. VT students will be housed in a better equipped dorm at NCHU. All travel costs will be the responsibility of the individual student. Miscellaneous fees such as special course fees, fieldwork courses, key deposits, books, etc. will be paid directly by each participant. Neither institution will charge student an application fee.

9. Vacation Periods
The individual student will be responsible for his or her own housing and meal arrangements and costs during vacation periods (breaks, holidays, or between semesters).

10. Insurance
Exchange students must have Medical and/or Health insurance cover as required by a host university for the duration of their period of study. Exchange students will be responsible for the cost of obligatory Medical and/or Health insurance. Proof of adequate insurance coverage must be provided to the international office of each institution. In the case of NCHU students coming to Virginia Tech, they will be required to prove proof of health insurance that meets Virginia Tech’s minimum standards for insurance coverage before registering for courses.

11. Dependents
The obligations of each institution under this agreement are limited to the exchange of students and do not extend to partners or dependents. Expenses of accompanying partners and dependents are the responsibility of the exchange student.

12. Visa Requirements
Participants will be required to meet any visa requirements that pertain to studying in the host country. In the case of NCHU students coming to Virginia Tech, they will need to document having sufficient financial resources for the period of stay.

13. Effective Date and Termination of Agreement
This agreement shall be in effect for five years from the date of its signing. At the end of the 5 year period, each institution will exchange a brief report indicating any imbalances of student numbers and/or other issues or problems. This agreement may be amended, and/or extended by mutual consent of both institutions for a period beyond its original date of expiration. Either party may terminate this agreement by serving written notice to the other party. In this case, if either party desires to balance the numbers before termination, the other party will cooperate in that effort. Otherwise, termination will take effect six months from the date of the written notice.
In agreement with the above terms of participation, the following signatures are affixed.

Dr. Charles W. Steger  
President  
Virginia Polytechnic Institute and State University  
Date:

Dr. Ji-Fu Shaw  
President  
National Chung Hsing University  
Date:

Dr. S. K. De Datta  
Associate Provost for International Affairs, and  
Director of the Office of International Research, Education, and Development  
Virginia Polytechnic Institute and State University  
Date:  June 23, 2005

James A. Hyatt  
Executive Vice President and  
Chief Operating Officer  
Virginia Polytechnic Institute and State University  
Date:  7/15/05