STUDENT EXCHANGE AGREEMENT  
between  
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY  
(Virginia Tech)  
Blacksburg, Virginia, U.S.A.  
and  
AJOU UNIVERSITY  
SUWON, KOREA  

In the interest of expanding educational opportunities, Virginia Tech and Ajou University agree to promote the exchange of students under the following provisions:

1. **Exchange Coordinator**
   Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange, including the selection and counseling of the exchange participants. For Virginia Tech, the Assistant Program Director for Education Abroad will serve as Exchange Coordinator. For the Ajou University, that role will be played by Director of International Affairs.

2. **Duration of Exchanges**
   Students may be exchanged for a summer, semester or an academic year.

3. **Number of Students to be Exchanged**
   The number of qualified students to be exchanged will be determined by mutual agreement between the two institutions.

4. **Balancing the Exchange**
   Parity in numbers of exchange students is the objective of the agreement. Numbers should be counted in semester units: 1 summer = 0.5, 1 semester = 1, 1 academic year = 2. Each party should be prepared, however, to consider a disparity in any given semester or year during the period agreement. Any and all imbalances shall be resolved by the end of the period of agreement.

5. **Academic Status**
   All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Students are expected to maintain full-time status at the host institution. Exchange students will have the rights and be subject to the same regulations at the host institution.

6. **Student Eligibility**
   The Exchange Coordinator at each institution, acting after consultation with the appropriate academic unit, will be responsible for the selection of suitable nominees for exchange. It is understood that the Coordinator will nominate students who are both academically and personally suitable for exchange abroad and that details of academic
background as well as references will be provided to the host institution. It is hoped that
the host institution will not reject a nominated student unless he/she does not meet
established admission requirements for international students, or unless the host
institution cannot guarantee availability of required courses.

Students involved in the exchange will have proficiency level in Korea/English that will
allow them to attend regular university classes. The appropriate level will be
demonstrated through the required tests in each institution.

7. **Transcripts**
Both institutions agree to provide a transcript at the end of the period of study, giving
details of the courses studied and grades and credits awarded.

8. **Student Program Fees**
Each student will pay his or her regular tuition and fees to the home institution and will
receive these benefits in turn from the host institution. All housing and meal costs will be
the responsibility of the exchange student. The host institution agrees to provide all
necessary assistance in arranging accommodation in the residence halls or off campus, as
appropriate. All travel costs will be the responsibility of the individual student.
Miscellaneous fees such as special course fees, fieldwork courses, key deposits, books,
etc. will be paid directly by each participant.

Neither institution will charge incoming students an application fee.

9. **Vacation Periods**
The individual student will be responsible for his or her own housing and meal
arrangements and costs during vacation periods (breaks, holidays, or between semesters).

10. **Insurance**
Each participant will provide his or her own health and accident insurance. Proof of
adequate insurance coverage must be provided to the international office of each
institution. In the case of Ajou University students coming to Virginia Tech, they will be
required to provide proof of health insurance that meets Virginia Tech’s minimum
standards for insurance coverage before registering for courses.

11. **Dependents**
The obligations of each institution under this agreement are limited to the exchange of
students and do not extend to partners or dependents. Expenses of accompanying
partners and dependents are the responsibility of the exchange student.

12. **Visa Requirements**
Participants will be required to meet any visa requirements that pertain to studying in the
host country. In the case of Ajou University students coming to Virginia Tech, they will
need to document having sufficient financial resources for the period of stay.
13. **Effective Date and Termination of Agreement**

This agreement shall be in effect for five years from the date of its signing. At the anniversary of the agreement, each institution will exchange a brief report indicating any imbalances of student numbers and/or other issues or problems. This agreement may be amended, and/or extended by mutual written consent of both institutions for a period beyond its original date of expiration. Either party may terminate this agreement by serving written notice to the other party. In this case, if either party desires to balance the numbers before termination, the other party will cooperate in that effort. Otherwise, termination will take effect six months from the date of the written notice.

14. **Agreement**

In agreement with the above terms of participation, the following signatures are affixed:

**VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY UNIVERSITY (Virginia Tech)**

[Signature]

Dr. Charles W. Steger
President
7/6/06

Date

[Signature]

Dr. S. K. De Datta
Associate Provost for International Affairs, and Director of the Office of International Research,
3/11/06

Date

[Signature]

James A. Hyatt
Executive Vice President
And Chief Operating Officer
7/4/06

Date

**AJOU UNIVERSITY**

[Signature]

Dr. Moon Ho Suh
President

May 19, 2006

Date

[Signature]

Dr. Bydung Kwan Kim
Vice President for External Relations

May 19, 2006

Date
May 29th, 2006

Dr. Jerry Berkeley-Coats  
Assistant Director for International Support Services  
International Research Education & Development  
134 Burruss Hall  
Blacksburg, VA 24061  
U.S.A.

Dear Dr. Jerry Berkeley-Coats,

Warm Greetings from Ajou University in Korea! I am very glad that we are able to expand our cooperation to student exchange program followed by recent agreement signed between the Ajou's Division of Industrial Information System Engineering and the Virginia Tech's NSF Center for e-Design.

The Vice President for External Relations and the President of Ajou University have signed on the agreement, and I am now ready to send two copies of agreement to you for the signature of your University.

Please sign on the agreement, and send one copy to the Office of International Affairs for our record.

I am pleased that we can cooperate closer now, and look forward to developing more international activities between our two Universities in the near future.

In the meantime, please feel free to contact me if you have any questions.

Sincerely,

Dong Keun Lee, Director  
Office of International Affairs  
Ajou University