STUDENT EXCHANGE AGREEMENT
Between

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
(Virginia Tech)
Blacksburg, Virginia, U.S.A.
And

AMERICAN UNIVERSITY IN CAIRO
(AUC)
Cairo, Egypt

In the interest of expanding educational opportunities, Virginia Tech and American University in Cairo agree to promote the exchange of students under the following provisions:

1. Exchange Coordinator
   Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange, including the selection and counseling of the exchange participants. For Virginia Tech, the Assistant Program Director for Education Abroad will serve as Exchange Coordinator. For the American University in Cairo, that role will be played by Incoming Exchange Students Coordinator.

2. Duration of Exchanges
   Students may be exchanged for a summer, semester or an academic year.

3. Number of Students to be Exchanged
   The number of qualified students to be exchanged will be determined by mutual agreement between the two institutions.

4. Balancing the Exchange
   Parity in numbers of exchange students is the objective of the agreement. Numbers should be counted in semester units: 1 summer=0.5, 1 semester=1, 1 academic year=2. Each party should be prepared, however, to consider a disparity in any given semester or year during the period of agreement. Any and all imbalances shall be resolved by the end of the period of agreement.

5. Academic Status
   All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Students are expected to maintain full-time status at the host institution. Exchange students will have the rights and be subject to the same regulations at the host institution.

6. Student Eligibility
The Exchange Coordinator at each institution, acting after consultation with the appropriate academic unit, will be responsible for the selection of suitable nominees for exchange. It is understood that the Coordinator will nominate students who are both academically and personally suitable for exchange abroad and that details of academic background as well as references will be provided to the host institution. It is hoped that the host institution will not reject a nominated student unless he/she does not meet established admission requirements for international students, or unless the host institution cannot guarantee availability of required courses.

Students involved in the exchange will have proficiency level in English that will allow them to attend regular university classes. The appropriate level will be demonstrated through the required tests in each institution.

7. Transcripts
Both institutions agree to provide a transcript at the end of the period of study, giving details of the courses studied and grades and credits awarded.

8. Student Program Fees
Each student will pay his or her regular tuition and fees to the home institution and will receive these benefits in turn from the host institution. All housing and meal costs will be the responsibility of the exchange student. The host institution agrees to provide all necessary assistance in arranging accommodation in the residence halls or off campus, as appropriate. All travel costs will be the responsibility of the individual student. Miscellaneous fees such as special course fees, fieldwork courses, key deposits, books, etc. will be paid directly by each participant.

Neither institution will charge incoming students an application fee.

9. Vacation Periods
The individual student will be responsible for his or her own housing and meal arrangements and costs during vacation periods (breaks, holidays, or between semesters).

10. Insurance
Each participant will provide his or her own health and accident insurance. Proof of adequate insurance coverage must be provided to the international office of each institution. In the case of the American University in Cairo students coming to Virginia Tech, they will be required to provide proof of health insurance that meets Virginia Tech’s minimum standards for insurance coverage before registering for courses.

11. Dependents
The obligations of each institution under this agreement are limited to the exchange of students and do not extend to partners or dependents. Expenses of accompanying partners and dependents are the responsibility of the exchange student.

12. Visa Requirements
Participants will be required to meet any visa requirements that pertain to studying in the host country. In the case of the American University in Cairo students coming to Virginia Tech, they will need to document having sufficient financial resources for the period of stay.

13. **Effective Date and Termination of Agreement**
This agreement shall be in effect for five years from the date of its signing. At the anniversary of the agreement, each institution will exchange a brief report indicating any imbalances of student numbers and/or other issues or problems. This agreement may be amended, and/or extended by mutual written consent of both institutions for a period beyond its original date of expiration. Either party may terminate this agreement by serving written notice to the other party. In this case, if either party desires to balance the numbers before termination, the other party will cooperate in that effort. Otherwise, termination will take effect six months from the date of the written notice.

14. **Nondiscrimination.**
The parties agree to comply with all the rules, regulations, executive orders, and laws forbidding unlawful discrimination which each Institution promulgates and to which each Institution is subject, in accordance with the laws of the respective countries in which each party is located.

15. **Modification.**
The terms of this Agreement may be changed or modified only by written amendment signed by both parties.

16. **Budgetary Considerations:**
Resources for implementation of this Agreement may come from either party, depending upon budgetary availability. Neither party is obligated to expend any resources in connection with this Agreement. To the extent any external funding is required by either party in order to implement this Agreement and funding for such purposes is not appropriated or is not otherwise available, such party shall have no further financial obligations upon such determination. Should either party not have funding to carry out any obligations of a particular exchange effort conducted under this Agreement, it shall immediately notify the other party of such fact and of such portions of this Agreement that may be deemed terminated or modified with respect to that particular project.

17. **Relationship of the Parties.**
This Agreement shall not be construed to create a relationship of partners, brokers, employees, servants or agents as between the parties. The parties to this Agreement are acting as independent contractors.

18. **Use of Institutions’ Name; Advertising and Publicity.**
Aside from publicity to attract students to the program and news bulletins afterwards concerning the students' successful participation in the program, neither party shall use the other institution's name in any advertising, promotion or sales literature without first obtaining the written consent of the other institution.

19. **Agreement**
In agreement with the above terms of participation, the following signatures are affixed:
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY (Virginia Tech)

Dr. Charles W. Steger,
President
Virginia Tech
Blacksburg, VA

Date

Dr. S. K. De Datta
Associate Vice President for International Affairs, and
Director of the Office of International Research,
Education and Development

Date

December 1, 2010

Jack Davis
Dean
College of Architecture & Urban Studies
Virginia Tech

Date

12-20-10

Richard Benson
Dean, College of Engineering
Virginia Tech

Date

12-13-10

AMERICAN UNIVERSITY IN CAIRO

Dr. Medhat Haroun
President
American University in Cairo
Cairo, Egypt

10 January 2011

Date

Dr. Ahmed Sherif
Director of Architectural & Engineering Program
American University in Cairo
Cairo, Egypt

Date