

**College of Agriculture and Life Sciences (CALs)
Committee on International Program Policy**

**Undergraduate Student Study Abroad
Scholarship advertisement**

Program Overview and Objectives

The College of Agriculture and Life Sciences (CALs) Committee on International Program Policy invites Virginia Tech undergraduate students in CALs to apply for a scholarship to support their participation in study abroad programs. The objective of this scholarship is to encourage Virginia Tech students to become more aware and involved in global issues in the agricultural and life sciences. There is flexibility as to the study abroad program the student chooses to attend, although a student's competitiveness in winning the scholarship will be affected by the scope and content of the program.

Scholarship Description

The scholarship is being made available through the Dean's Office of CALs with the funds administered through the Office of International Research, Education, and Development (OIREd). The CALs Committee on International Program Policy will review the applications and award the scholarships.

The amount of the scholarship will vary depending on the cost of the study abroad program proposed although, as a target, should be between \$500 and \$2,000. Full or partial funding may be offered to support the study abroad experience.

The study abroad experience would need to take place before the end of summer 2007.

Possible yet not exclusive themes for applications include:

- to support an individual student's travel and accommodation costs at an international location to participate in a research, educational, or outreach program; and,
- to support a group of students in an international study program focused on a particular research, educational, or outreach activity.

If the scholarship application is intended to support a group of students participating in a study abroad program organized by Virginia Tech faculty or staff members some level of matching funds or cost-sharing to support the program is encouraged; this may be as "in-kind" contributions such as through faculty and/or staff time.

Eligibility

Any full-time undergraduate student who has a major in CALs, and who is in good academic standing with an overall GPA of 2.5 or higher, is eligible to apply.

Application

Applications should consist of three parts: a cover sheet, narrative and budget.

Cover sheet

The cover sheet for the application can be downloaded from the Education Abroad Office [forms](#) page. It seeks information about the applicant, the title, destination and cost of the study abroad. A student's faculty advisor must also endorse the application. If the study abroad is organized by a Virginia Tech faculty and/or staff member, Departmental endorsement of the application is also required. The signature of the Department Head indicates their collegial and, where applicable, financial support for the study abroad experience proposed.

Narrative

The narrative (a maximum of two pages double spaced) should include the following information:

- the objectives of the program;
- a clear description of the type of activities the program involves, including the extent of student participation;
- a statement of the anticipated impact and/or benefits of the program;
- a description of how the outcome of this program will be shared within the departmental and/or college community on its completion; and,
- a proposed timeline.

Additional material may be attached as appendices if necessary to explain the proposal.

Budget

A separate page with a description of the budget should be attached to the application. The full cost of the proposed program must be detailed in the budget. As an example, a budget may need to specify the costs of airfare and bus transportation, accommodations and board at a University or College dormitory, tuition, fees and textbooks, and other program fees and personal expenses. The exact content of a budget will vary depending on the study abroad proposed.

On the cover sheet, you will need to specify the full cost of your study abroad experience and the total amount you seek in support from this scholarship. If different, you will need to indicate how you intend to cover the shortfall.

Expectations

Scholarship recipients are expected to fulfill the following requirements:

- complete the study abroad program that is approved for funding;
- submit all reporting requirements upon completion of project (see guidelines below);
- participate in CALS activities designed to share the outcome and benefits of the study abroad program; and,
- if any academic credit is associated with the program, it should be cleared with the student's advisor and the Academic Programs Office.

Reporting Requirements

Within two months after the completion of the program, a final report must be submitted as an email attachment to Ron Lewis at rmlewis@vt.edu. This report should be two pages double-spaced in length and include the following information:

- a statement of the project objective;
- a description of project activities undertaken; and,
- an evaluation of impact and/or benefits of the program.

Application Deadline

Applications are **due by Friday, October 20, 2006** and should be submitted to:

Education Abroad Office
Attn: CALS Study Abroad Scholarship
1820 Litton-Reaves Hall
Mail code: 0334
Phone: 540-231-5888
Fax: 540-231-5164
[Website](#)

Further information

Questions or request for clarification regarding the scholarship should be directed to the Education Abroad Office (1820 Litton-Reaves Hall), the CALS Committee on International Program Policy (contacts: Ron Lewis, E-mail: rmlewis@vt.edu; Guillermo Scaglia, E-mail: billgs@vt.edu) or the Departmental Advising Office.